

CALL FOR PROPOSALS AFTER SCHOOL PHYSICAL ACTIVITY APPLICATION 2011-2013



Department of Tourism, Culture and Recreation

| | |
|--|---|
| SUBMIT TO: Patti Thorne, Recreation and Sport Consultant Recreation and Sport Division Department of Tourism, Culture and Recreation P.O. Box 8700, St. John's, NL, A1B 4J6 Telephone: (709) 729-5270 pthorne@gov.nl.ca | Office Use Only: Date Received: Y _____ M _____ D _____ TRIM # _____ |
|--|---|

Deadline date is June 1, 2011

For guidance on completing the application, refer to the documents and appendices available online

SECTION A: APPLICANTS

School(s) _____

Main Contact Person _____ Position _____

Mailing Address _____

Community _____ Postal Code _____

Telephone _____ E-Mail: _____

Identify your role in the After School Physical Activity (ASPA) opportunities proposed in this application.

Co-Applicant: _____

Main Contact Person _____ Position _____

Mailing Address _____

Community _____ Postal Code _____

Telephone _____ E-Mail: _____

Identify your role in the After School Physical Activity (ASPA) opportunities proposed in this application.

Are you listed with Canada Revenue Agency as a registered charity? ____ Yes ____ No
Who _____ If Yes, what is your Charitable Status Number? _____

Are you incorporated as a non-profit organization? ____ Yes ____ No
Who _____ If Yes, what is your Incorporation No. _____

Provide information on other partners:

| Group | Contact/e-mail | Position | Role we will play with the pilot |
|-------|----------------|----------|----------------------------------|
| | | | |
| | | | |
| | | | |

Have you applied for any other funding from the Provincial Government to support this proposal (after school activities)? _____ No _____ Yes

If Yes, please elaborate _____

Declaration:

On behalf of the applicants, we the under-signed declare:

- The information contained in this application and supporting documents is true and accurate and endorsed by the applicant organizations.
- A follow-up report form will be submitted to the Recreation and Sport Division, Department of Tourism, Culture and Recreation by a date to be announced.
- Any grant awarded shall be used solely for the purposes stated within this application unless otherwise approved in writing by the Recreation and Sport Division.
- The Department of Tourism, Culture and Recreation and the Government of Newfoundland and Labrador will be acknowledged as supporters of the application initiatives and activities that successfully receive funding.
- All responsibilities and liabilities in connection with this grant, and the carrying out of the activities and initiatives detailed within the application shall be those of the applicant. The applicant indemnifies the Department of Tourism, Culture and Recreation and the Government of Newfoundland and Labrador and all its employees and agents from any all liabilities arising in connection with this initiative.

Co-Applicants please sign below:

Signature: _____ Organization _____ Date _____

Signature: _____ Organization _____ Date _____

NOTE:

Department staff are available to help with your proposal. As well successful applicants will have support provided in the implementation, monitoring and evaluation phases of their pilots. Leadership training will be available at no cost to program leaders (High Five and Fundamental Movement Skills and Community Coaching – See Appendix B).

GRANT APPLICATION DEADLINE

June 1, 2011

SECTION B: GENERAL INFORMATION

How many students in the applicant school(s) are in grades 4 – 6 _____ 7 – 9 _____?

List the communities served by the applicant school(s).

What is the distance from the school(s) to the furthest community a child would have to travel? _____

What after school physical activity opportunities (excluding sport teams) currently exist in the applicant school(s) and what time/days are they offered? _____

How many students (average) take part in the activities? List activities & corresponding number of students.

Outline any after school opportunities that are available by the co-applicant and the time/days offered.

What information did you use to develop the activities/opportunities proposed in your application? (e.g., surveyed students (Sample Survey in Appendix C), building on existing programs/strengths....).

Are there policies in your school/community which support your project? (See Appendix E for examples School-Community Policies).

Leadership and program training are being provided (no cost). Information on each training opportunity is contained in Appendix B). Please indicate the training you require.

_____ High Five _____ Fundamental Movement Skills

_____ Community Coaching (identify sports requested for) _____

SECTION C: PROPOSAL OVERVIEW

GOALS

The goals of the After School Physical Activity proposal are to:

- Increase opportunities for physical activity in the after school time period 3:00p.m. – 6:00p.m. for children and youth ages 9 – 15 (grades 4 – 9), at least two days a week
- Increase physical activity opportunities for girls
- Increase participation in physical activity by children/youth who have limited access to physical activity opportunities in the after school time period
- Develop partnerships between the school and community
- Increase the skills and knowledge of volunteers and community leaders in physical activity, recreation and sport
- Promote physical activity as an important component of wellness in the after school time period

Proposal Submission Title: _____

Barriers addressed in your proposal:

- Transportation
- Leadership
- Supervision
- Program costs/fees (registration, user fee to participants)
- Disability related supports
- Purchases to support program needs
- Other _____

Please note: Successful applicants will not be permitted to charge a fee to children and youth for any physical activity opportunities funded under the ASPA initiative.

Proposal Summary: Provide a brief summary of your proposal (suggestion, complete the charts on page 5/6 first and then provide a brief overview of your proposal)

PROPOSAL DETAILS. Complete the following chart. A minimum of two opportunities are to be provided per week for the target population.

| Day | Activity(s) being offered | Grades to take part and estimated numbers | Location and time period of activity | Activity leaders/supervisor | Notes: how "girls only" are being addressed; how students with disabilities are included. |
|-------|---------------------------|---|--------------------------------------|-----------------------------|---|
| Mon | | | | | |
| Tues | | | | | |
| Wed | | | | | |
| Thurs | | | | | |
| Fri | | | | | |

SECTION D: OVERCOMING BARRIERS

Please complete the following chart.

| Activity (explain if not self explanatory) | Barrier you are seeking funding to overcome | Budget estimate. A detailed budget is required on next page | Explain how the barrier will be overcome if funding is obtained |
|--|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

SECTION E: BUDGET

Please include your detailed budget and attach quotes where possible (refer to the budget in the "sample application" for guidance). Maximum allocation from government will be \$25,000 per school year. (Note: The goal is to make the opportunity free/accessible to all students)

| Item Requested | Breakdown of Costs | Total |
|--|--------------------|-------|
| Honorarium/Leadership | | |
| Busing (only community/school busing is eligible). Taxis, mileage, private compensation are not eligible | | |
| Facility Fees | | |
| Program Costs | | |
| Equipment | | |
| Other (identify) | | |
| In-Kind Donations | | |
| Total Request | | |

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY

Any personal information collected or provided as part of the application process will only be used for purposes relating to the operation of the relevant funding programs and for statistical reports. All information will be kept confidential and will not be disclosed to third parties without your consent unless required or authorized by law. It should be noted that if funding is approved, the amount of funding, the purpose for which the funds were granted and the name of the organization receiving the funding are considered public information. Any questions or comments regarding privacy issues can be directed to Jennifer Taylor, Policy Analyst, Department of Tourism, Culture and Recreation, 709-729-6370.

PLEASE NOTE:

- ❖ Successful applicants will not be permitted to charge a fee to participants for any opportunities funded under the ASPA initiative.
- ❖ Co-applicants are to propose activities that provide at least two opportunities per week for the target population to be active in the after school period (3:00pm – 6:00pm). Proposals must include a “girls only” component to the physical activity options/time. For example, where there are only two opportunities proposed, at least one of the two allows for a choice to take part in a girls only session or the option to choose one that also includes boys.
- ❖ All leaders involved in leadership and supervisory roles with the ASPA initiative will obtain a Criminal Record Screening Certificate as well as a Vulnerable Sectors Check.
- ❖ Recipients of the ASPA grants will be expected to sign Contribution Agreements.