



Government of Newfoundland and Labrador
Department of Tourism, Culture and Recreation

Capital Grant Program 2011/2012

**Applications must be post dated and sent to the
Recreation and Sport Division by June 4, 2011**

PROGRAM INFORMATION AND GUIDELINES 2011-12

SUBMIT TO:

Project Administrator, Capital Grants
Recreation and Sport Division
Department of Tourism, Culture and Recreation
2nd Floor, West Block, Confederation Building
P.O. Box 8700, St. John's, NL
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Telephone: 709-729-5280 Fax: 709-729-5293
Email: rogermcgrath@gov.nl.ca
URL: www.gov.nl.ca/tcr/sports

Program Description

This funding is for infrastructure or capital expenditures that support recreation, sport or active living programs and to offset the cost of conserving existing recreation facilities or the development of new small-scale facilities.

The Department of Tourism, Culture and Recreation's Capital Grant Program will contribute financial support to communities and organizations so that appropriate recreation and sport infrastructure is provided to communities. This program supports the goals and objectives of the Provincial Recreation and Sport Strategy, specifically the key direction of Infrastructure Capacity.

Application Procedure

1. Complete Project Application

- A completed, signed application, with a detailed budget is required.
- All work must comply with all municipal, provincial and federal regulations

2. Program Objectives

- To assist in the development of small-scale capital recreation projects
- Priorities are the conservation of existing community recreation facilities (e.g., minor roof repairs and/or exterior wall repairs, a furnace, ice chilling equipment, outdoor rink repairs, or replacing playground equipment)
- Other priorities are to support the development of new small scale facilities (e.g., playgrounds, walking/skiing trails or multi-purpose court)

3. Funding Criteria and Accountability:

- The maximum grant for any project will not exceed \$15,000
- Financial report must be submitted to Rec/Sport Division upon project completion
- Failure to submit a financial report will result in future ineligibility for grants

4. Eligible Organizations

- Municipalities
- Local Service Districts
- Community Groups
- Non-profit groups that provide recreational or physical activities
- Incorporated Recreation Commissions
- Municipal/School District Agreement
- Regional Recreation Associations (incorporated)

5. Ineligible Projects

- Work undertaken prior to application
- Programming, Staffing, Operating
- Purchase of land
- Major Facility Construction
- All Terrain Vehicle or Snowmobile Trails, road repairs or upgrades
- Unfenced, unsupervised or unfiltered swimming pools
- Playgrounds not owned by a Local Service District, municipality, school or community group (in partnership with municipalities, Local Service Districts or schools)

6. Final/Summary Report

- A Final/Summary Report including financial details, relevant documentation (e.g., receipts, pictures etc.) and a description of work completed must be submitted to the Recreation and Sport Division upon project completion
- Report Form will be forwarded upon notification of having received a grant

7. Evaluation Criteria

The applications will be reviewed and evaluated based on the following:

- Provide for ongoing programs or for additional programs that would increase physical activity
- Addressing the physical activity needs of under-represented groups
- Securing of other sources of funding and partnerships that contribute to the project
- Attention to health and/or safety issues
- Support for current physical activity trends and shifting demographics
- Feasibility and sustainability of the facility
- Regional Facility Development
- Capital needs of the facility (floor/roof repair, heating mechanism etc.)

Regional Recreation and Sport Consultants

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